

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
March 26, 2021

A regular board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom on March 26, 2021.

MEMBERS PRESENT

Dr. Erick Dubuque
Jennifer Salvina
Jennifer A. Tucker
Allan Allday
Ashley Ratliff
Kirsti Singer

DPL STAFF

Jamar Carter, Boards & Commissions Support SPC
Kevin Winstead, Acting Commissioner
Leah Boggs, Acting General Counsel (PPC)

MEMBERS ABSENT

Sonya Havel

GUEST

Elizabeth Mathis

CALL TO ORDER

Board Chair, Erick Dubuque called the meeting to order at 10:09 a.m.

APPROVAL OF MINUTES

Ashley Ratliff made a motion to approve the February 26, 2021 meeting minutes.
Jennifer Salvina second the motion and the motion carried.

FINANCIAL STATEMENTS

The board reviewed the financial statements for the month of February 2021 with no additional questions at this time.

Board Chair discussed the 2011-2020 fiscal report and growth of the KY ABA Board

DPL REPORT

Acting Commissionaire Kevin Winstead briefed the board on member vacancy & fulfilment, Legislative session & bill sponsorship.

LEGAL COUNSEL

Leah Boggs discussed the legislative updates within the ABA board.

Jennifer Salvina made a motion to accept the updates, Allan Allday seconded the motion & the motion carried.

After further review, the board will table all REG submissions until all board members review the edits from board chair & legal counsel. A motion was made by Jennifer Salvina to accept the updated REG process, Kirsti Singer second the motion & the motion carried.

OLD BUSINESS

Boards and Commissions Supper Specialist, Jamar Carter updated the board on the ABA newsletter & location on the ABA website.

No updates from the Education AdHoc Committee at this time.

NEW BUSINESS

All forms & document review were tabled until next meeting to review drafted REG amendments

LICENSURE STATUS REPORT

Boards & Commissions Support Specialist Jamar Carter presented to the Board for review. The report showed there are currently four hundred and twenty-four (424) active licenses: four hundred and five (405) active behavior analysts; eleven (11) active assistant behavior analysts; and four (4) active licensed temporary behavior analysts, two (2) Active-Active Not Eligible to practice licensed temporary behavior analyst, zero (0) temporary behavior analyst assistants and four (4) temporary registered telehealth behavior analyst.

SUPERVISION COMPLIANCE REPORT

The Supervision Compliance Report was presented to the Board for review. The report showed three (3) reports due

- Assistant Behavior Analyst
 - Due 1/26/2021

A motion was made by Allan Allday to send certified documents requesting supervision documents to the licensee & supervisor due April 19, 2021.

Jennifer Salvina second the motion & the motion carried.

- Assistant Behavior Analyst
 - Due 2/21/2021

A motion was made by Jennifer Salvina to send certified documents to the supervisor & licensee requesting supervision documents and notify licensee of the bad email address on file. Allan Allday second the motion & the motion carried.

- Assistant Behavior Analyst
 - Due 3/2/2021

A motion was made by Jennifer Salvina to send certified documents requesting supervision documents.

Allan Allday second the motion & the motion carried.

APPLICATIONS COMMITTEE

The applications committee made the following recommendations for eight (8) Licensed Behavior Analyst Applications.

Cohrs, Victoria L. – LBA Ratified Approval 3/26/2021	Fuchs, Michael J. – LBA Ratified Approval 3/16/2021
Morlock, Alexis J.	Neace, Savannah M.
Novario, Dante M. – LBA- Ratified Approval 3/8/2021	Rawlings, Rachel L. –LBA Renewal Ratified Approval 3/8/2021
Siegel, Christopher J.	Wade, Erin J. – LBA Ratified Approval 3/25/2021

Kirsti Singer made a motion to accept the applications committee recommendations, Allan Allday second the motion & the motion carried.

COMPLAINTS COMMITTEE

The complaints committee made the following recommendations for four (4) complaints received.

- 2020ABA00001
 - Dismiss due to no jurisdiction

A motion was made by Jennifer Salvina to accept the complaint committee's recommendation, Ashley Ratliff second the motion & the motion carried.

- 2020ABA00002
 - Dismiss the complaint due to surrendered license but will need clarification on TLBA experience if applying for LBA in the future.

A motion was made by Jennifer Salvina to accept the complaint committee's recommendation, Ashley Ratliff second the motion & the motion carried.

- 2020ABA00006
 - Dismiss with receipt of supervision report. Letter will be sent certified to licensee and new supervisor

A motion was made by Jennifer Salvina to accept the complaint committee's recommendation, Ashley Ratliff second the motion & the motion carried.

- 2020ABA00008
 - Dismiss with caution on supervision requirements & LBA compliance

A motion was made by Jennifer Salvina to accept the complaint committee's recommendation, Erick Dubuque second the motion & the motion carried.

Ashley Ratliff recused herself from board's discussion in voting on 2020ABA00008

APPROVAL PER DIEM

Jennifer Salvina made a motion to approve per diem for all eligible members attending today's board meeting. Ashley Ratliff second the motion and the motion carried.

NEXT MEETING:

The board will meet again on Friday, April 23, 2021 at 500 Mero St. Frankfort, KY 40601, The Mayo-Underwood Building. The Applications and Complaints Committees will meet prior, at 9:00 a.m. with the board meeting to follow at 10:00 a.m.

ADJOURN

Jennifer Salvina made a motion to adjourn at 12:23 p.m. having no further items of discussion. The motion was second by Kirsti Singer and the motion carried.



Erick Dubuque, Board Chair